

Radcliffe Club of San Francisco

Minutes of Annual Meeting
February 14, 2015

The annual meeting was held at the home of Alison Boeckmann in San Francisco

1. **Members attending:** Alison Boeckmann, Pat Bourne, Julie Cheever, Ellen LaFollette, Ellen Lew, Carland Nicholson, Lorrie Norby, Lucille Poskanzer, Janet Taber-Coppola and Cynthia Travis.
2. **2014 Annual Meeting Minutes:** The members present reviewed and approved the minutes of the Feb. 15, 2014 Annual Meeting. Alison Boeckmann commented that, whereas the Membership Report indicated that the Club would reach out to a wider group of potential members, including parents of alumnae, no such outreach was made. In addition, the Club sent no request for new or renewal membership in 2014. The group agreed to contact current members, and to reach out to other alumnae in the Bay Area, in 2015.
3. **Nomination and Election of Officers for 2015:** Committee Chair Lucille Poskanzer announced that all officers from 2014 had agreed to serve again in 2015. A motion to approve the slate was unanimously approved. The 2015 officers and committee chairs are:

Co-Presidents: Janet Taber-Coppola and Alison Boeckmann
Co-Vice Presidents: Patricia Bourne and Julie Cheever
Secretary: Mary Claugus
Co-Treasurers: Kathy Henschel and Lorrie Norby
Book Group: Janet Hankin and Charlotte Shoemaker
Culinary Adventures: Patricia Bourne and Ellen Lew
Film Group: Lucille Poskanzer and Mary Claugus
Web Editors: Alison Boeckmann and Kathy Henschel
Membership: Janet Taber-Coppola

4. **Alumni Network for Harvard Women (ANHW):** Ellen LaFollette presented a report on this group. It is a nationwide organization that produces party fundraisers and has members but no dues. Ellen encouraged the Club to explore a collaboration, and proposed a get-together event to learn more. In addition, all Harvard women can sign up on the ANHW website.
<http://www.harvardwomensig.com>
<https://www.facebook.com/groups/harvardalumnae>
5. **RCSF Professorship:** Ellen LaFollette has written a history of the Club's sponsorship. Mary Maples Dunn wrote a letter to offer her perspective, and Pat Bourne offered to help edit the work. Ellen shared highlights of her discussions with President Faust and other members of Harvard's Administration, especially concerning our desire to use excess funds to sponsor the Radcliffe Alumnae Fellow. That position is currently held by Jennifer Hoffman, associate professor of physics in the FAS at Harvard.

6. Harvard College Women's Center (HCWC)

Julie Cheever led a discussion about the Club's financial commitment to a graduate student internship at the HCWC. At the November 2011 annual meeting, when the Club's bank balance was over \$12,000, the Club made a one-time gift of \$2,500 each to the HCWC and the Schlesinger Library. The HCWC used the contribution to fund a graduate student outreach and communications internship for the 2011-12 fiscal year. The name of the club was used in the intern's title: "Radcliffe Club of San Francisco Graduate Intern for Communications and Outreach." At the March 2013 annual meeting, when the bank balance was about \$6,350, the Club repeated the \$2,500 contribution to the HCWC internship for the center's 2012-13 fiscal year. The Club also passed along donations by individual members to the HCWC and Schlesinger Library, which amounted to \$735 and \$410 respectively. At the February 2014 annual meeting, the Club voted to assure the HCWC a total of \$2,500, consisting of a combination of Club funds and individual donations, for the graduate internship for the 2013-14 fiscal year. The individual donations amounted to \$980 and the Club donation was \$1,570. Individual contributions to the Schlesinger Library for 2013-14 totaled \$680.

In February 2014, the HCWC's original director, Gina Helfrich, resigned and the directorship position was left vacant for nearly a year. During this time of transition and flux, the HCWC conducted outreach in a different way, dividing that function among several undergraduate interns, but nevertheless continued to give the Radcliffe Club of San Francisco credit and thanks on its website for funding the graduate outreach internship. On Jan. 27, 2015, the university appointed a new director, Naisha Bradley, who formerly was program manager of the Women and Public Policy Program at the Kennedy School.

7. Plans for HCWC and Steering Committee

The following three motions were proposed, discussed and approved:

- a) By June 30, 2015, to donate \$500 in Club funds to the HCWC for the 2014-15 fiscal year, as well as to pass along all individual contributions to the HCWC and Schlesinger Library that have been received since June 30, 2014.
- b) To become better acquainted with the HCWC's current activities and mission after the new director has had an opportunity to set policy, and to make recommendations regarding future support by September, 2015. Julie Cheever will work on this.
- c) To convene a business meeting in September during which the Steering Committee will review the recommendations and compose a Presidents' Letter that will seek membership renewals and new memberships, ask for dues, and contain guidance concerning specific contributions to the HCWC and Schlesinger Library. Current memberships will be extended to a date to be specified in the

letter. In the future, a business meeting will be held every September in the future and the Annual Meeting and election of officers will be held in the spring.

8. **Announcements:** Alison reported that the Club's Treasurer, Kathy Henschel, was married in 2014, and that Lois Barth Epstein, Louise Frankel's husband, and Janice Schulman, BA '48, have died.
9. **Treasurer's Report, n.e.i:** In her absence, Kathy Henschel provided a summary Statement plus a spreadsheet showing the Club's Income and Expenses between 2008 and 2014. Both documents are attached. They show a beginning balance of \$5219 and ending balance of \$4910. Annual dues and contributions constitute the major source of funds. The Club's major expense is Communications (newsletter, website, printing, copying and postage). These expenses should decrease as more members accept email-only newsletters. Currently, the Club has 78 members to whom it distributes 28 monthly letters by mail and 44 by email. Finally, the Club's income supports the HCSF and Schlesinger Library. For the year ended June 30, 2014, those amounts were \$2550 and \$680 respectively.
10. **Book Group:** This group meets on the second Sunday each month and is looking for more members.
11. **Culinary Adventures:** Pat Bourne reported that the lunch group meets on one Wednesday each month. Eight members attend regularly, and the group often has 12 diners. Pat has 22 people on the list.
12. **Film Group:** This group meets approximately 5 times a year to view classic films on varied subjects and to share snacks.
13. **Museum Dates:** This year, Alison Boeckmann organized eight events. Most were open to Harvard alumni as well. Totals were 140 attendees, of which 71 were Radcliffe alums and friends and 69 represented Harvard. These events are financially self-sustaining. When the cost of hiring an FAMSF docent was raised, Alison asked Binta Ayofomi to guide our group. Binta had been a very well-liked docent on a previous visit, and she continues to do a superb job for us. This arrangement is OK with FAMSF as long as Alison lets them know ahead of time.

Respectfully submitted,
Cynthia Travis for
Mary Claugus, Secretary